



We would like to inform you that the annual Ordinary & Extraordinary AGM will be held at the **company premises (Building No.76 - Grand Hamad Street – Area No.5 – Street No. 119)** Second Floor on the same date and time instead of the previous location at the Westin Hotel.

Further to the disclosure & invitation of Alkhaleej Takaful Insurance Board of Directors to attend the Ordinary General Assembly meeting which was published in the newspaper on 1/3/2022, Please note that in compliance with the instructions of the Ministry of Public Health to limit the spread of Coronavirus pandemic, the Ordinary General Assembly and Extra-Ordinary meeting will be held via Zoom application at 06:30 P.M on Tuesday, 22 March 2022. In case the quorum is not achieved, a second meeting will be held on Tuesday, 29 March 2022 at the same time. The registration is accepted in person at Alkhaleej Takaful Insurance (Building No.76 - Grand Hamad Street – Area No.5 – Street No. 119) the meeting link will be available at registration time.

Notes:

1. Shareholders entitled to attend the meeting are the shareholders listed as per Qatar Central Securities Depository Registrar upon the closure of trading in Qatar Stock Exchange at the same day of the General Assembly Meetings.
2. The published invitation announcement in local newspapers, Qatar Stock Exchange website and the Company's website shall be deemed as the official legal announcement to all shareholders, with no need to send special invitations by courier as per the terms of the Commercial Companies Law no. (11) Of year (2015).
3. Shareholders are requested to bring their ID cards and proxies (or Delegation letters in case of Companies' Representatives) one hour before the starting time of the meeting, to ensure timely registration.
4. Should the shareholder be not able to attend in person, he may authorize another Company Shareholder to attend, via a proxy (which can be obtained at the Company's premises at Grand Hamad Street), after evidencing his capacity as a Shareholder.
5. It is not permissible to grant a proxy to a non-shareholder in the Company, or to a member of the Board of Directors.
6. The number of the shares held by proxy shall not exceed (5%) of the capital of the Company.

If the shareholders be legal corporate entity a written signed and stamped proxy by the shareholders is required attached with an updated copy